



## PLANNING FOR TOMORROW YOUTH ORGANISATION

*For a healthy and self-reliant community with knowledge and skills*

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Planning for Tomorrow (P4T) is a refugee-led non-profit organisation operating in Kyangwali refugee settlement, Kikuube district, Uganda. Founded in November 2007, legally registered as CBO in August 2013, and Incorporated as a non-profit company with URSB in August 2020; P4T works in four thematic areas of Education, Health, Livelihood, and Community Service and Protection. P4T's mission is to empower communities to become healthy and self-reliant through the provision of knowledge and skills. P4T is located in Kasonga Trading Centre, Kyangwali Refugee Settlement, Kikuube District, Uganda.

In its Education Programming, P4T runs Nursery, Primary and Secondary Schools. As part of our mission to expand our impact through Project Based Learning and Practical Skills Development in the Community, P4T is opening up a Vocational Skills Training Centre in Kyangwali Refugee settlement offering DIT Courses in Carpentry and joinery, Hair Dressing, Tailoring and Garment Cutting, Multi-media Production, and Cosmetics and Soap making.

We are seeking for highly motivated and qualified professional Vocational Skills Instructors to join our team in the different courses

Deadline for application is November 22, 2024

### JOB DESCRIPTION

#### POSITION DETAILS

**Title:** Vocational Skills Instructor

**Location (Country & Base):** Uganda, Kyangwali

**Direct Line Manager:** Vocational Skills Centre Principal

**Technical Supervisor(s):** Admin Director/Programs Director

**Number of positions:** 05 (one position per course or skillset)

#### Courses:

1. Carpentry and joinery,
2. Hair Dressing,
3. Tailoring and Garment Cutting,
4. Multi-media Production, and
5. Cosmetics and Soap making.

**Working Hours:** Full-time, with flexibility for occasional evening or weekend sessions as needed.



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**Salary range:** UGX 400,000 to UGX 500,000.

### **PURPOSE:**

To provide high-quality vocational skills development to students in the specified skill area, equipping them with practical skills and knowledge for employment or entrepreneurship.

### **Key Responsibilities:**

- **Instruction and Training:**
  - Conduct practical and theoretical training sessions in the assigned skill area.
  - Ensure that training aligns with Directorate of Industrial Training (DIT) standards and the P4T mission.
  - Adapt lessons to meet the diverse needs of students from refugee and host communities.
- **Curriculum Development:**
  - Contribute to developing and refining course materials, hands-on activities, and assessments.
  - Recommend improvements for a more engaging, practical learning experience.
- **Assessment and Evaluation:**
  - Monitor and evaluate student progress, providing feedback and guidance.
  - Administer practical and theoretical assessments per DIT standards.
- **Production and Apprenticeship:**
  - Produce exemplary quality products or offer services through the skillset workshop
  - Provide technical support to the a selection of learners that complete the training through the Learn as You Earn apprenticeship program
- **Student Engagement and Support:**
  - Foster a positive, inclusive learning environment.
  - Encourage student participation, creativity, and teamwork.
  - Identify and support students facing challenges in skill acquisition.
- Organize and participate in extracurricular activities, such as outings, lunchtime clubs, social activities and sporting events.
- Communicate with parents over students' progress and participate in departmental meetings, parents' events and whole-school training events.
  
- **Safety and Equipment Management:**
  - Ensure a safe learning environment by adhering to all safety protocols.
  - Maintain equipment and materials in good working condition and manage supply needs.
- Performs any other duties that may be assigned by the relevant authority

### **Minimum Qualifications:**

- **Education:**



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- At least a Directorate of Industrial Training (DIT) Certificate in the relevant field.
- **Experience:**
  - At least 2 years of practical experience in the specific skill area.
- **Skills and Competencies:**
  - Strong instructional and communication skills.
  - Ability to work in a multicultural environment with students from diverse backgrounds.
  - Practical knowledge and safety awareness in the skill area.
  - Good organizational skills and attention to detail.
  - Good command in one or more local languages: Kiswahili, Kinyabwisha, Kigegere, and Runyoro

### NOTE

1. P4T adheres to and upholds the equal opportunity policy
2. P4T adheres to and upholds the child protection policy.
3. Female candidates and refugees are encouraged to apply.
4. Applications will be considered on a rolling basis.
5. P4T strictly prohibits any form of corruption, including lobbying or attempting to influence the outcome of the recruitment process. Any such actions will result in immediate disqualification.

### To apply for the above position,

Send your application, CV and Academic Documents to P4T Human Resource Director, at [jobs@p4tglobal.org](mailto:jobs@p4tglobal.org)

Or Hand delivered to P4T Office located in Kyebitaka Village, Block 1, Kyangwali Refugee Settlement, Kikuube District Uganda. For more details call +256771219876

In case you don't receive any correspondence within 30 days after the Closing date, kindly consider your application unsuccessful

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